



BOARD OF TRUSTEES
Regular Meeting
November 9, 2022
7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. PUBLIC HEARINGS
 - a. Winn Telephone Company dba Winn Telecom Metro Act Permit Application
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
8. CLOSED SESSION
9. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed (See applications)
 - B. Board Member Reports
10. CONSENT AGENDA
 - A. Communications
 - B. Minutes – October 26, 2022 – Regular Meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
 - G. Resolution to set a Public Hearing Date for the FY' 23 Budget Recommendations
 - H. Approval of the Winn Telephone Company dba Winn Telecom Metro Act Permit
 - I. Board Governance Policy 4.3.3 Amendments

11. NEW BUSINESS

- A. Discussion/Action: (Smith) Second Reading and Adoption of the Cross Connection Ordinance Update
- B. Discussion/Action: (Stuhldreher) Resolution to approve the Public Act 152 (Publicly Funded Health Insurance Contribution Act) for the benefit year of 2023.
- C. Discussion/Action: FY 2023 Budget Recommendation Discussion

12. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue

Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)

13. MANAGER COMMENTS

14. FINAL BOARD MEMBER COMMENT

15. ADJOURNMENT

Hybrid Meeting Instructions for the Charter Township of Union Board of Trustees Meeting

The public can view all Union Township meetings live by clicking on our [YouTube Channel](#). For those who would like to participate during public comment, you can do so via Zoom.

[Click here](#) to participate in the Zoom Meeting via computer or smart phone. (Meeting ID Enter “861 1599 5624” Password enter “926394”). Access to the electronic meeting will open at 6:50 p.m. and meeting will begin at 7:00 p.m.

Telephone conference call, dial (312-626-6799). Enter “861 1599 5624” and the “#” sign at the “Meeting ID” prompt, and then enter “926394” at the “Password” prompt. Lastly, re-enter the “#” sign again at the “Participant ID” prompt to join the meeting.

- All public comments for items on the agenda will be received during the Public Comment section of the Agenda and any issue not on the agenda will be received during the Extended Public Comment section of the Agenda.
- Computer/tablet/smartphone audience: To indicate you wish to make a public comment, please use the “Reactions” icon. **Next, click on the “Raise Hand” icon** near the bottom right corner of the screen.



- **To raise your hand for telephone dial-in participants, press *9.** You will be called on by the last three digits of your phone number for comments, at which time you will be unmuted by the meeting moderator.
- Please state your name and address for the minutes and keep public comments concise.

You will be called upon once all in-person comments have been received, at which time you will be unmuted by the meeting moderator.

Persons with disabilities needing assistance should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance can contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	James	Thering	11/20/2024
2-Chair	Phil	Squatrito	2/15/2023
3-Vice Chair	Ryan	Buckley	2/15/2025
4-Secretary	Doug	LaBelle II	2/15/2025
5 - Vice Secretary	Tera	Albrecht	2/15/2024
6	Stan	Shingles	2/15/2024
7	Paul	Gross	2/15/2025
8	Jack	Williams	2/15/2023
9	Jessica	Lapp	2/15/2023
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1- PC Rep	Ryan	Buckley	2/15/2025
2 - Chair	Andy	Theisen	12/31/2022
3 - Vice Chair	Liz	Presnell	12/31/2022
4 -	Breanne	Moeggenberg	12/31/2022
5 -	Brandon	LaBelle	12/31/2022
Alt. #1	vacant seat		12/31/2022
Alt. #2	vacant seat		2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2022
2	Sarvjit	Chowdhary	12/31/2022
3	Bryan	Neyer	12/31/2022
Alt #1	Randy	Golden	12/31/2022
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herren	12/31/2023
2	Joseph	Schafer	12/31/2023
3	Andy	Theisen	12/31/2023
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2022
2	John	Dinse	12/31/2023
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2025



Board Expiration Dates

EDA Board Members (9 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Bryan	Mielke	11/20/2024
2	Thomas	Kequom	4/14/2023
3	James	Zalud	4/14/2023
4	Richard	Barz	2/13/2025
5	Robert	Bacon	1/13/2023
6	Marty	Figg	6/22/2026
7	Cheryl	Hunter	6/22/2023
8	Jeff	Sweet	2/13/2025
9	David	Coyne	3/26/2026
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2022
2	vacant seat		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2022
Sidewalks and Pathways Prioritization Committee (2 year term -PC Appointments)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2024
2 - PC Representative	Stan	Shingles	2/15/2024
3 - Township Resident	Jeff	Siler	8/15/2023
4 - Township Resident	Jeremy	MacDonald	10/17/2022
5 - Member at large	Phil	Hertzler	8/15/2023
Mid Michigan Aquatic Recreational Authority (2 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1-City of Mt. Pleasant	John	Zang	12/31/2023
2-City of Mt. Pleasant	Judith	Wagley	12/31/2022
1-Union Township	Stan	Shingles	12/31/2023
2-Union Township	Allison	Chiodini	12/31/2022
1-Mt. Pleasant Schools	Lisa	Diaz	12/31/2022
1-Member at Large	Mark	Stansberry	2/14/2025
2- Member at Large	Michael	Huenemann	2/14/2025

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: Brandon LaBelle Date: 10/19/2022

Address: 1835 Chadwick Court, Mt. Pleasant, MI 48858

Phone (home) _____ (cell) 9896213025 (work) 9898174921

Email: brandon@labellerealty.net

Occupation: Real Estate Broker

Please select the board you are applying for:

Zoning Board of Appeals Must be a Union Township Resident

Board of Review Must be a Union Township Resident

Planning Commission Must be a Union Township Resident

EDA Must meet one of the following qualifications:

Property owner in East or West DDA

Resident in Union Township

OTHER *Specify Board: _____

Please state reason for interest in above board:

Term renewal

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

I have served twice on the planning commission, one term on the ZBA

and on the board of appeals

Signature: Brandon LaBelle Date: 10/19/2022

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: Liz Presnell Date: 10-21-22

Address: 2430 Sandstone Drive Mt. Pleasant, MI 48858

Phone (home) _____ (cell) 310-291-5520 (work) _____

Email: lizhub@gmail.com

Occupation: Account Manager

Please select the board you are applying for:

Zoning Board of Appeals Must be a Union Township Resident

_____ Board of Review Must be a Union Township Resident

_____ Planning Commission Must be a Union Township Resident

_____ EDA Must meet one of the following qualifications:

_____ Property owner in East or West DDA

_____ Resident in Union Township

_____ OTHER *Specify Board: _____

Please state reason for interest in above board:

Staying involved in the community and contributing to the betterment of it's future.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Current Member of ZBA

Signature: *liz presnell* Date: 10-21-22

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**



Name: Randall J. Golden Date: 10/19/2022

Address: 2181 S Lincoln Rd (PO Box 1164, Mt. Pleasant)

Phone (home) _____ (cell) 989-289-4282 (work) 989-773-3332

Email: randygolden48858@gmail.com

Occupation: Real Estate Broker

Please select the board you are applying for:

_____ Zoning Board of Appeals Must be a Union Township Resident

XXX Board of Review Must be a Union Township Resident

_____ Planning Commission Must be a Union Township Resident

_____ EDA Must meet one of the following qualifications:

___ Property owner in East or West DDA

___ Resident in Union Township

_____ OTHER *Specify Board: _____

Please state reason for interest in above board:

I have a clear understanding of the role of the Assessor and the assessment process

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

I served as a full member of the Board of review for 10-12 years, took a few years off and was asked to serve as an alternate

3 years ago. I bring real estate/valuation knowledge gained from my 40+ years in Real Estate.

Signature: Randall J. Golden Date: 10/19/22

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: Robert Bacon Date: 10-18-2022

Address: 2142 First

Phone (home) 989-772-1633 (cell) _____ (work) _____

Email: robertbacon725@outlook.com

Occupation: Retired State of Michigan

Please select the board you are applying for:

_____ Zoning Board of Appeals Must be a Union Township Resident

_____ Board of Review Must be a Union Township Resident

_____ Planning Commission Must be a Union Township Resident

EDA Must meet one of the following qualifications:

Property owner in East or West DDA

Resident in Union Township

_____ OTHER *Specify Board: _____

Please state reason for interest in above board:

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

RENEWAL OF Existing Position

Signature: Robert Bacon Date: 10-18-2022

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**



Name: Robert Sommerville Date: 10-18-2022

Address: 3678 St. Andrews

Phone (home) _____ (cell) 989-330-9769 (work) _____

Email: rtsommerville1@gmail.com

Occupation: Retired

Please select the board you are applying for:

_____ Zoning Board of Appeals Must be a Union Township Resident

_____ Board of Review Must be a Union Township Resident

_____ Planning Commission Must be a Union Township Resident

_____ EDA Must meet one of the following qualifications:

_____ Property owner in East or West DDA

_____ Resident in Union Township

OTHER *Specify Board: CRC-Morey Courts

Please state reason for interest in above board:

Supporter of youth sports

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Signature: Robert Sommerville Date: 10/18/2022

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: Doug LaBelle II Date: 11-3-22

Address: 955 Meadowbrook Drive, Mt. Pleasant, MI 48858

Phone (home) _____ (cell) 989-854-9126 (work) _____

Email: doug@labellerealty.net

Occupation: Associate Real Estate Broker

Please select the board you are applying for:

_____ Zoning Board of Appeals Must be a Union Township Resident

X _____ Board of Review Must be a Union Township Resident

_____ Planning Commission Must be a Union Township Resident

_____ EDA Must meet one of the following qualifications:

_____ Property owner in East or West DDA

_____ Resident in Union Township

_____ OTHER *Specify Board: _____

Please state reason for interest in above board:

Renewing term.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Signature: Doug LaBelle II Date: 11-3-22

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: SARWIT CHOWDHARY Date: 11/3/22

Address: 774 STONERIDGE DRIVE

Phone (home) (984) 779-2900 (cell) (984) 400-2621 (work) _____

Email: SarwitChowdhary@yahoo.com

Occupation: RETIRED

Please select the board you are applying for:

~~_____~~ Zoning Board of Appeals Must be a Union Township Resident

1ST Board of Review Must be a Union Township Resident

_____ Planning Commission Must be a Union Township Resident

_____ EDA Must meet one of the following qualifications:

_____ Property owner in East or West DDA

_____ Resident in Union Township

_____ OTHER *Specify Board: _____

Please state reason for interest in above board:

I am retired and want to serve the Community for Empowerment

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

I am inexperienced and serve this board for one year.

Signature: [Signature] Date: 11/3/22

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: SARVIT CHOWDHARY Date: 11/3/22
Address: 774 STONERIDGE DRIVE
Phone (home) (989) 779 2500 (cell) (989) 400-2630 (work) _____
Email: Sarvichowdhary@yahoo.com
Occupation: RETIRED

Please select the board you are applying for:

- Zoning Board of Appeals Must be a Union Township Resident
- Board of Review Must be a Union Township Resident
- Planning Commission Must be a Union Township Resident
- EDA Must meet one of the following qualifications:
 - Property owner in East or West DDA
 - Resident in Union Township

OTHER *Specify Board: _____

Please state reason for interest in above board:

Retired and want to serve my community for empowerment

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

I have serve other boards in the community in the past i.e EDA, Commission on Aging

Signature: Sarvichowdhary Date: 11/3/22

APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION



Name: Breanne Moeggenberg Date: 11-2-22

Address: Cell S Bamber Rd.

Phone (home) 989-309-9118 (cell) _____ (work) _____

Email: bmoeegg@yahoo.com

Occupation: Self-employed childcare provider

Please select the board you are applying for:

Zoning Board of Appeals Must be a Union Township Resident

_____ Board of Review Must be a Union Township Resident

_____ Planning Commission Must be a Union Township Resident

_____ EDA Must meet one of the following qualifications:
_____ Property owner in East or West DDA
_____ Resident in Union Township

_____ OTHER *Specify Board: _____

Please state reason for interest in above board:

As a single mother business owner, and as a citizen that is in touch with the community, I have a passion and desire to see our community grow and succeed.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Please see attached

Signature: [Handwritten Signature]

Date: 11-2-22

Breanne Moeggenberg
611 S Bamber Rd
Mt Pleasant, MI 48858
989.309.9118
bmoeggy@yahoo.com

November 2, 2022

Charter Township of Union
Zoning Board of Appeals
2010 S Lincoln Rd
Mt Pleasant, MI 48858

To Whom It May Concern,

As a community activist and a small business owner here in Union Township, I have a passion and desire to help our area grow in a positive fashion so that the residents are empowered with economic opportunities that safely and effectively lead to county growth. Thus, I am providing an application for an appointment to the Zoning Board of Appeals.

In the attached Resume you will find that I have past experience working on various Boards including the writing and proposals of bylaws. Beyond this, reading and understanding rules and ordinances has been a necessity as a childcare business owner but has also become useful on many avenues recently as we stretched through the last two years of pandemic promulgations.

While I realize my personal life views may vary from some of those that review this application, it is my belief that diversity in representation and decisions brings the most inclusion to the table. If my past and recent experience would be beneficial to a position on the Zoning Board of Appeals, I would greatly appreciate an opportunity to meet with you and discuss my applicability.

Sincerely,



Breanne Moeggenberg

Breanne Moeggenberg

611 S BAMBER RD
MT PLEASANT, MI 48858
989.309.9118
BMOEGGY@YAHOO.COM

EDUCATION

Alma College, Alma, MI

— *Exercise and Health Science*

September 1997 - April 2001

WORK EXPERIENCE

Aunt Bree's Day Care

Midland to Mt Pleasant, MI

— *Owner/SOM Licensed Childcare Provider*

February 2017 - PRESENT

January 2003 - September 2010

Starting as a State of Michigan family sized childcare business, operated from the home, now a group sized childcare business serving and caring for up to twelve children daily and contracting five staff.

BOARD EXPERIENCE

Moms for Liberty - Isabella County, MI

Mt Pleasant, MI

— *Chapter Chair*

2022 - PRESENT

A recently formed group, to the National Organization Moms for Liberty, that is dedicated to fighting for the survival of America by unifying, educating and empowering parents to defend their parental rights at all levels of government.

Amateur Hockey Association of Mt Pleasant

Mt Pleasant, MI

— *Secretary*

2009 - 2012

An association intended to promote and organize hockey teams while maintaining the programs.

SKILLS

- Public Speaking
- Organizing fundraising, marketing and rally events
- Creating, organizing and implementing procedures and bylaws

REFERENCES

Jeff Bean

6675 N Whiteville Rd
Rosebush, MI
517.202.9421
jeff@jeffbean.net

Dawn Betha

407 W Drive
Mt Pleasant, MI
760.519.1215
dawnbetha@yahoo.com

Jim Horton

3089 Hunters Trail
Mt Pleasant, MI
989.621.1534
jim@rxlegalpc.com

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**



Name: Allison Chiodini Date: 11/3/2022

Address: 3194 S. Concourse Dr

Phone (home) N/A (cell) 989-400-3107 (work) 989-400-3107

Email: achiodini@lodgco.net OR allisonchiodini@gmail.com

Occupation: Registered Architect, Director of Project Management for Lodgco Hospitality LLC

Please select the board you are applying for:

Zoning Board of Appeals Must be a Union Township Resident

Board of Review Must be a Union Township Resident

Planning Commission Must be a Union Township Resident

EDA Must meet one of the following qualifications:

Property owner in East or West DDA

Resident in Union Township

OTHER *Specify Board: Mid Michigan Aquatic Recreational Authority

Please state reason for interest in above board:

I have served as the Union Township Appointee and Board Secretary on the MMARA Board for the past two years,

and would like to continue my service on this board in our efforts to get a millage passed and build an aquatic center in our community.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

Resume attached.

Signature: Allison Chiodini Date: 11/3/2022

Allison M. Chiodini, RA, NCARB

3194 S. Concourse Drive | Mount Pleasant, MI 48858 | (989) 400-3107 | allisonchiodini@gmail.com

Objective

- To be appointed to the Regional Aquatic Recreation Authority as a representative of the Charter Township of Union

Education

University of Detroit Mercy | School of Architecture

- *Master of Architecture degree* | December 2003 – *Summa Cum Laude*
- *Bachelor of Architecture degree* | May 2002 – *Summa Cum Laude*

Credentials | Skills

- Registered Architect in the State of Michigan, and NCARB Certified, October 2008 - Present
- Excellent and articulate communication skills both verbally and written
- Very strong attention to detail, organizational and time management skills
- Understanding and knowledge of project and construction processes, methods, disciplines, codes and standards.
- Strong design skills, with insight and appreciation for design and aesthetics in respect to architectural projects
- Motivated, hardworking, creative, dependable, dedicated and quick learner

Employment

Lodgco Hospitality LLC | Director of Project Management | Sept. 2013 – Present | Mt. Pleasant, MI

Essential Job Functions:

- Responsible for project management and project management oversight and direction on new construction, renovation, and annual Capital Improvement projects for a hotel developer, owner and management company with a portfolio of 19 operating hotel properties. In this position I have overseen and directed the work of the following positions: Project Manager, Project Coordinator, IT Manager, Project Field Superintendent, and Procurement/Contract Manager. Responsible for the planning and management of projects from conception to occupancy. Work closely with project team, along with Hotel Operations/Management team, Hotel Brand Representatives (Hilton, Marriott, etc.), Architects, Engineers, Interior Designers, Construction Managers, General Contractors, Sub-Contractors, and Vendors and Material Suppliers. Project Management responsibilities include: determining project scope; preparation of preliminary estimates; working closely with A/E and ID design team on the development of project bid drawings and specifications; development of project bid scopes and issuance of Requests for Bids; requisition supplies and materials; bid tabulation, evaluation, and finalizing of project budgets; assist in the preparation and review of contracts; obtaining all necessary plan reviews and permits; establish project schedule and phasing timelines; negotiate revisions and additions to contracts; review and approve construction submittals and shop drawings; observe and review project progress in the field at regular intervals to monitor compliance with contract documents; prepare monthly project progress, schedule and budget/cost tracking reports; track all project expenditures and approve project invoices for payment; reconcile construction draws/waivers and submit to accounting for payment; accountability for keeping and delivering projects within budget and on schedule; work directly with designers and contractors to propose solutions to resolve issues that come up during construction; direct and oversee procurement of all project FF&E and technology systems. Plan, budget and implement annual building maintenance, infrastructure, and Capital Improvement projects in existing portfolio of operating hotel properties, including: replacement of interior doors and door hardware; selective replacement of furnishings, interior or exterior finishes; interior signage and graphics replacements; internet circuit and building WiFi system upgrades and system replacements; keycard lock replacements/retrofits; replacement of hotel laundry and/or HVAC equipment; roof repairs and replacements; parking lot reconstruction; interior and exterior lighting upgrades to LED.

List of Projects:

Canopy by Hilton, Grand Rapids, MI | 2017 - 2020 | \$49.1 million | New Construction | Lead Project Manager
Hampton Inn & Suites, Flint, MI | 2019 - 2020 | \$2.2 million | Interior Renovation | Project Management Oversight
Residence Inn, Midland, MI | 2018 - 2019 | \$1.7 million | Interior Renovation | Project Management Oversight
Hyatt Place, Flint, MI | 2017 - 2019 | \$16.9 million | New Construction | Project Management Oversight
Hyatt Place, Sarasota, FL | 2016 - 2017 | \$1.3 million | Interior Renovation | Lead Project Manager
Hampton Inn & Suites, Okemos, MI | 2016 - 2017 | \$2.9 million | Interior Renovation | Lead Project Manager
Hampton Inn, Mt. Pleasant, MI | 2016 - 2017 | \$3.5 million | Interior and Exterior Renovation | Lead Project Manager
Hampton Inn, Midland, MI | 2016 - 2017 | \$3.4 million | Interior and Exterior Renovation | Lead Project Manager
Springhill Suites, Midland, MI | 2016 - 2017 | \$1.4 million | Interior Renovation | Lead Project Manager
Courtyard by Marriott, Traverse City, MI | 2015 - 2016 | \$1.9 million | Interior Renovation | Lead Project Manager
Fairfield Inn, Battle Creek, MI | 2015 - 2016 | \$1.1 million | Interior Renovation | Lead Project Manager
Courtyard by Marriott at CMU, Mt. Pleasant, MI | 2013 - 2016 | \$23.6 million | New Construction | Co-Project Manager
Hampton Inn & Suites, Grand Rapids, MI | 2013 - 2015 | \$29.3 million | New Construction | Co-Project Manager
Residence Inn, Ann Arbor, MI | 2013 - 2014 | \$6.2 million | Interior and Exterior Renovation | Lead Project Manager
Holiday Inn Express, Walker, MI | 2013 - 2014 | \$1.7 million | Interior Renovation | Co-Project Manager

Allison M. Chiodini, RA, NCARB

3194 S. Concourse Drive | Mount Pleasant, MI 48858 | (989) 400-3107 | allisonchiodini@gmail.com

employment (cont.)

A. Chiodini Design & Drafting LLC | Architectural Design & Consulting | Nov 2011 – Sept 2013 | Mt. Pleasant, MI

Essential Job Functions:

- Sole proprietor, residential and commercial architectural design and project consulting.
- Provided Design and Project Management Consulting to Lodgco Hospitality LLC on a number of hotel renovation projects. Responsibilities included preparation of Schematic Design options for submission to Hotel Brands; preparation and issuance of renovation construction documents; shop drawings and submittal review; preparation and review of requests for bids.
- Worked directly with residential, non-profit and small commercial clients through design, and Construction Document preparation for new construction custom homes, renovations and additions to existing homes/buildings. Completed six new construction custom homes, ten residential additions/renovations, two non-profit rehabilitation/renovations, and two commercial renovations.

Lodgco Hospitality LLC | Design & Construction Coordinator | Sept 2008 – Nov 2011 | Mt. Pleasant, MI

Essential Job Functions:

- Responsible for the planning, coordination, and management of hospitality new construction and renovation projects, alongside working Owner/Architect. Job responsibilities include: working closely with all parties involved in project delivery; determining project scope; preparation of preliminary project estimates for renovations; development and issuance of Requests for Proposals/Bids; bid tabulation, evaluation, and finalizing of project budgets; assist in obtaining all necessary plan reviews and permits; establish project schedule and phasing timelines for renovations; procurement of all project FF&E and technology systems; negotiate revisions and additions to contracts; review and approve construction submittals and shop drawings; observe and review projects in the field; work closely and directly with contractors to propose solutions to resolve issues that come up during construction.

List of Key Projects:

Residence Inn by Marriott, Midland, MI | 2010 - 2011 | \$7.7 million | New Construction
Hampton Inn & Suites, Saginaw, MI | 2010 - 2011 | \$9 million | New Construction
Courtyard by Marriott, Traverse City, MI | 2009 - 2010 | \$1.3 million | Interior Renovation
Hampton Inn & Suites, Flint/Grand Blanc, MI | 2008 - 2009 | \$9.3 million | New Construction

Dow Howell Gilmore Associates Inc. | Project Architect | Oct 2006 – Aug 2008 | Midland, MI

Essential Job Functions:

- As Project Architect: led in the production of Design Development, and Construction Documents; handled coordination with project consultants; assisted in the production of specifications; assisted with code review and handled document submission to Authorities Having Jurisdiction; handled all project Construction Administration duties, including attending weekly jobsite progress meetings, field observation, answering RFI's, reviewing submittals and shop drawings, producing and issuing Proposal Requests, reviewing and certifying contractor's applications for payment.

List of Key Projects:

Sloan Family Building For Aftermarket Studies, Northwood University | New Construction – 26,000 SF | Midland, MI
Midland King's Daughters Home | 12,500 SF Addition and Renovations to Skilled Nursing & Assisted Living Facility | Midland, MI

TMP Architecture | Architectural Staff | Feb 2004 – Oct 2006 and Summer 2000 | Bloomfield Hills, MI

Essential Job Functions:

- As project team member: assisted in program development and Schematic Design; led production of Design Development Documents; assisted in production of Construction Documents; attended weekly project progress meetings; coordinated and communicated directly with Consultants, Engineers, Owner's Rep and Contractors; served as project representative handling all project Construction Administration duties under the supervision of Senior Associate.

List of Key Projects:

Anchor Bay Middle School North | Renovation and 24,600 SF Addition | New Baltimore, MI
New Ann Arbor Skyline High School | New Construction – 380,500 SF | Ann Arbor, MI

Barton Malow Design | Architect I / Design | Oct 2003 – Feb 2004 | Southfield, MI

Projects / Responsibilities:

University of Detroit Mercy – New School of Law | Feasibility Study – Downtown Campus Project | Detroit, MI

- Assisted with site analysis, site planning, programming, and conceptual design of the new University of Detroit Mercy, School of Law.

Luckenbach Ziegelman Architects PLLC | Architectural Staff | June 2002 – Sept 2003 | Birmingham, MI

Projects / Responsibilities:

American Axle & Manufacturing | Fast-Track New Construction – 248,000 SF Headquarters Building | Detroit, MI

- Assisted with development of interior plans and details; preparation and coordination of Construction Documents; and Construction Administration project duties.

2022 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting Minutes

A regular meeting of the Charter Township of Union Board of Trustees was held on October 26, 2022, at 7:00 p.m. at the Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present:

Supervisor Mielke, Clerk Cody, Trustee Bills, Trustee Hauck, and Trustee Thering

Excused:

Treasurer Rice and Trustee Brown

Approval of Agenda

Bills moved **Cody** supported to approve the agenda as presented. **Vote: Ayes: 5 Nays: 0.**

Motion carried.

Presentation

- A. Sheriff Main, Isabella County Police Department, presented the Union Township 2021 Number of Events by Nature Annual Report.

Public Hearings

Public Comment

Open: 7:27 p.m.

No comments were offered.

Closed: 7:27 p.m.

Closed Session

Reports/Board Comments

- A. **Current List of Boards and Commissions – Appointments as needed**
- B. **Board Member Reports**
- C. **Planning Commission, EDA, Sidewalks, and ZBA updates by Community and Economic Development Director**
- D. **Board Member Reports**

Bills – gave an update on the Isabella County Board of Commissioners meeting held on October 18th.

Cody – gave an update on absentee ballots mailed and received for the November 8th Election.

Hauck – gave updates on the Isabella County Road Commission meeting held Oct 13th and the Council of Governance meeting held on October 19th.

Mielke – gave an update on the Leadership Luncheon held on October 26th.

Consent Agenda

- A. Communications
- B. Minutes – October 12, 2022 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay

F. Fire Reports

Bills moved **Hauck** supported to approve the consent agenda pending warrant approval by Trustee Thering. **Vote: Ayes: 5 Nays: 0. Motion carried.**

New Business

A. Discussion/Action: (Stuhldreher) Introduction and First Reading of Cross Connection Ordinance Update

Bills moved **Cody** supported to introduce and conduct a First Reading for the proposed Cross Connection Ordinance Update Number 2022-06. **Vote: Ayes: 5 Nays: 0. Motion carried.**

B. Discussion/Action: (Stuhldreher) Certify Delinquent Special Assessments from McGuirk Subdivision and Carriage Hill Estates.

Hauck moved **Cody** supported to certify Delinquent Special Assessments from both the McGuirk Subdivision and Carriage Hill Estates Special Assessment Rolls in order to place said delinquencies on the winter tax bill as allowed under State of Michigan Public Act 188 of 1954. **Roll Call Vote: Ayes: Mielke, Cody, Bills, Hauck, and Thering. Nays: 0. Motion carried**

C. Discussion/Action (Stuhldreher) Computer Server Purchase Request

Hauck moved **Thering** supported to approve the purchase of 2 (two) servers and ancillary equipment in the amount of \$54,793.96 and to approve a monthly lease payment of \$500.00 to locate the servers at the CMS data center facility. **Roll Call Vote: Ayes: Mielke, Cody, Bills, Hauck, and Thering. Nays: 0. Motion carried**

D. Discussion/Action (Stuhldreher) Policy Governance 2.5 Financial Condition and Activities Discussion by the Board

E. Discussion/Action: (Board of Trustees) Policy Governance 4.3 Delegation to the Township Manager & Management Team

Discussion by the Board

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open: 8:34 p.m.

Doug LaBelle II, 955 Meadowbrook Dr, read a letter as a liaison for concerned developers in Union Township, expressing their frustration with the challenges to bring new businesses to Union Township.

Closed: 8:39 p.m.

MANAGER COMMENTS

- The outdoor fitness components for McDonald Park were delivered today.
- The Leadership Luncheon was well attended and enjoyable.
- Gave a brief overview of the FY' 23 Budget Recommendations

FINAL BOARD MEMBER COMMENTS

Hauck – Commented on the ARPA Funds priority list and a wish list for State Representative Roger Hauck.

Bills – Commented on Mr. LaBelle's comment made during Extended Public Comment.

Mielke – Asked if any Trustees would be available to attend the Sidewalk and Pathways

Committee meeting on October 27th in the absences of Treasurer Rice. Also commented on Mr. LaBelle's comment.

ADJOURNMENT

Cody moved **Hauck** supported to adjourn the meeting at 9:28 p.m. **Vote: Ayes: 5 Nays: 0.**
Motion carried.

APPROVED BY:

Lisa Cody, Clerk

Bryan Mielke, Supervisor

(Recorded by Tera Green)

DRAFT

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
11/04/2022	101	563 (E)	00146	CONSUMERS ENERGY	4511 E RIVER RD	11,732.08
11/04/2022	101	564 (E)	01105	MASTERCARD	MASTERCARD BEBOW	2,973.49
					MASTERCARD WALDRON	755.87
					MASTERCARD DEARING	244.97
					MASTERCARD MCBRIDE	2,718.21
					MASTERCARD ROCKAFELLOW	351.96
					MASTERCARD FUSSMAN	74.87
					MASTERCARD STUHLREHER	520.99
					MASTERCARD HOHLBIEN	268.91
					MASTERCARD OCKERT	584.00
					MASTERCARD THEISEN	187.67
					MASTERCARD NANNEY	52.83
					MASTERCARD SOMMER	458.73
					MASTERCARD CODY	33.90
					MASTERCARD TEALL	163.30
					MASTERCARD COFFELL	210.96
					MASTERCARD SMITH	130.00
					MASTERCARD BILLS	92.88
						<u>9,823.54</u>
11/04/2022	101	565 (E)	01105	VOID		
				Void Reason: Created From Check Run Process		
11/09/2022	101	24105	00020	JAMES ALWOOD	WELL SITE LEASE - OCT 2022	424.32
11/09/2022	101	24106	01703	AMAZON CAPITAL SERVICES	LUNCH TABLE & TOOL KIT	257.98
					2 LCD TOUCH PANELS	1,199.50
					LAPTOP ACCESSORIES	176.55
						<u>1,634.03</u>
11/09/2022	101	24107	01810	B & C JANITORIAL	NITRILE GLOVES	235.00
11/09/2022	101	24108	00084	B S & A SOFTWARE	PLANNING DEPT BD SOFTWARE TRAINING	1,000.00
11/09/2022	101	24109	01278	BERENDS, HENDRICKS, STUIT INSURANCE	PROP/LIABILITY INS. RENEWAL	87,195.85
11/09/2022	101	24110	01718	CONNIE BILLS	MILEAGE TO POLICY GOVERNANCE TRAINING	100.00
11/09/2022	101	24111	01240	BRAUN KENDRICK FINKBEINER PLC	GENERAL LEGAL FEES-SEPT 2022	5,676.00
					ZALUD LITIGATION - SEPT 2022	607.40
					LABOR LEGAL FEES - SEPT 2022	1,035.00
						<u>7,318.40</u>
11/09/2022	101	24112	00095	C & C ENTERPRISES, INC.	CLOTHING ALLOWANCE - JENNIFER	100.00
					MARK ROCKAFELLOW - UNIFORMS	179.80
						<u>279.80</u>
11/09/2022	101	24113	01253	CAPITAL EQUIPMENT CLARE LLC	REPAIR OF KABOTA ZERO TURN	2,392.06
11/09/2022	101	24114	00129	CMS INTERNET, LLC	HARDWARE REPLACEMENT-KEYBOARD/MOUSE	64.99
					HARDWARE REPLACEMENT-4 PORT USB HUB	44.99
						<u>109.98</u>
11/09/2022	101	24115	01597	COMPRENEW	CLEAN UP DAY ELECTRONICS RECYCLING	6,232.15
11/09/2022	101	24116	00155	COYNE OIL CORPORATION	FUEL IN TOWNSHIP VEHICLES-OCT 2022	1,354.53
11/09/2022	101	24117	01171	DBI BUSINESS INTERIORS	TWP HALL OFFICE SUPPLIES	024 44.89
					STORAGE BOXES	540.57

V

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						585.46
11/09/2022	101	24118	00195	EJ USA, INC	HYDRANT BONNET C-DOMES WATER HYDRANTS	13,877.92 5,845.78
						19,723.70
11/09/2022	101	24119	00201	ELHORN ENGINEERING COMPANY	BULK CHLORINE/LIQUID AQUADENE	5,293.00
11/09/2022	101	24120	00209	ETNA SUPPLY COMPANY	SMARTPOINT WATER METERS SHORT BODY WATER METERS	1,920.00 11,200.00
						13,120.00
11/09/2022	101	24121	00811	FELAN PAINTING	BATHROOM STALL PAINTING/REPAIRS	1,730.00
11/09/2022	101	24122	00248	GILBOE'S LOCK & SAFE SERVICE	UNLOCK FILE CABINET - TWP HALL	124.00
11/09/2022	101	24123	00257	GOURDIE-FRASER, INC.	SIDEWALKS:TWP HALL/MCDONALD PK/JONATHON STORMWATER ORDINANCE UPDATE	9,562.50 6,750.00
						16,312.50
11/09/2022	101	24124	01721	HYDROCORP	CROSS CONNECTION CONTROL PRG/NON-RESIDEN CROSS CONNECTION CONTROL PRG/RESIDENTIAL	950.00 2,650.00
						3,600.00
11/09/2022	101	24125	00307	IDEXX DISTRIBUTION, INC	WATER SAMPLE VESSELS	223.90
11/09/2022	101	24126	00347	JOHNSON DOOR & CENTRAL VAC SYS, INC	REPLACED OVERHEAD DOOR - DPW SHOP	3,775.00
11/09/2022	101	24127	01811	BRIDGET LONG	UB REFUND FOR ACCOUNT: 04811-OVERPAYMENT	753.32
11/09/2022	101	24128	00142	MICHIGAN OFFICE SOLUTIONS	PRINTER/COPIER SERV. AGREEMENT-NOV 2022	1,052.01
11/09/2022	101	24129	00128	CITY OF MT. PLEASANT	CONTR TO TRAIL DESIGN-CRAWFORD RD	9,000.00
11/09/2022	101	24130	01815	NATIONAL FITNESS CAMPAIGN	FITNESS COURT	92,350.00
11/09/2022	101	24131	00494	NORTH CENTRAL LABORATORIES	PWDR DETERGENT/ACID RINSE/TESTING SUPPLI	984.96
11/09/2022	101	24132	01798	UNITED FLOOR COVERING, INC.	TWP HALL FLOORING REPLACEMENT	11,379.00
11/09/2022	101	24133	01314	VERIZON WIRELESS	CELL PHONES 10-16-2022 TO 11-15-2022	479.09
11/09/2022	101	24134	00703	WASTE MANAGEMENT OF MICHIGAN, INC	DUMPSTER SERVICE-JAMESON PARK NOV 2022 DUMPSTER SERVICE-WWTP NOV 2022 DUMPSTER SERVICE-SHOP NOV 2022 DUMPSTER SERVICE-MCDONALD PARK NOV 2022 DUMPSTER SERVICE-TWP HALL NOV 2022 DUMPSTER SERVICE-WTR NOV 2022	113.16 268.40 42.39 128.42 69.23 42.80
						664.40
11/09/2022	101	24135	00723	WINN TELECOM	PHONE SERVICE 11/1/22-11/30/22	389.29
101 TOTALS:						
Total of 34 Checks:						311,371.37
Less 1 Void Checks:						0.00
Total of 33 Disbursements:						311,371.37

Charter Township of Union Payroll
--

CHECK DATE: October 27, 2022

PPE: October 22, 2022

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	31,899.84
Fire Fund		1,514.82
EDDA		
WDDA		
Sewer Fund		27,190.28
Water Fund		26,150.00
Total To Transfer from Pooled Savings	\$	86,754.94

NOTE: CHECK TOTAL FOR TRANSFER

BS&A Gross Payroll	\$	60,450.56
Employer Share Medicare		868.21
Employer Share SS		3,712.33
SUI		
Pension-Employer Portion		5,029.01
Workers' Comp		392.54
Life/LTD		-
Dental		1,233.39
Health Care		14,972.66
Vision		-
Vision Contribution		-
Health Care Contribution		-
Flex Administrators		40.00
Cobra/Flex Administration		56.24
PCORI Fee		-
Total Transfer to Payroll Checking	\$	86,754.94

**CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM**

(See Governance Policy 3.10 for additional details)

BOARD MEMBER: Bryan Mielke

MONTH, YEAR:

Jan 2022 - June 2022

Date MM/DD	Meeting	Time Attended		Total
		1hr or less	More than Hr	
2/7	Intergovernmental		✓	\$ 75
2/15	EDA	✓		\$ 50
3/15	EDA		✓	\$ 75
4/19	EDA		✓	\$ 75
5/17	EDA		✓	\$ 75
6/21	EDA		✓	\$ 75

Signature: *Bryan Mielke* **Date:** 10/28/22

1. This form is to be filled out by the board member at the conclusion of each calendar month. Request forms should be sent to the Finance Department. Following approval by the Board of Trustees, the meetings will be paid in the next payroll run.
2. Only list those meetings that you have attended. For extra meetings that a member of the Board of Trustees attends and are eligible for "meeting pay", \$50 will be paid for meetings that are 1 hour or less and \$75 for meetings over 1 hour. The meeting pay request form must be filled out with the date of the meeting, the name of the meeting attended, the length of the meeting and the pay requested for each meeting.
3. The Township Supervisor, Clerk, and Treasurer shall not receive any meeting pay for attending meetings during regular township business hours of Monday through Friday 8:30 am to 4:30 pm.



Union Township Report-1

Date: Tuesday, October 25, 2022



Alarm Date between 2022-10-10 and 2022-10-23

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
Union Township	0000830						
		10/12/2022 9:23:56 AM	745	Alarm system activation, no fire - unintentional	ENG 33	2	1
						Total Responding 2	
Union Township	0000833						
		10/13/2022 10:20:21 AM	743	Smoke detector activation, no fire - unintentional	ENG 33	2	1
		10/13/2022 10:20:21 AM	743	Smoke detector activation, no fire - unintentional	C 31	1	1
						Total Responding 3	
Union Township	0000844						
		10/17/2022 5:54:12 AM	311	Medical assist, assist EMS crew	ENG 33	2	2

		10/17/2022 5:54:12 AM	311	Medical assist, assist EMS crew	ENG 32	1	2
		10/17/2022 5:54:12 AM	311	Medical assist, assist EMS crew	POV	5	2
		10/17/2022 5:54:12 AM	311	Medical assist, assist EMS crew	ENG 33	2	2
						Total Responding 10	
Union Township	0000846						
		10/18/2022 1:00:35 PM	323	Motor vehicle/pedestrian accident (MV Ped)	ENG 31	2	1
						Total Responding 2	
Union Township	0000851						
		10/19/2022 3:44:43 PM	711	Municipal alarm system, malicious false alarm	ENG 31	2	1
						Total Responding 2	
Union Township	0000852						
		10/19/2022 3:20:22 PM	324	Motor vehicle accident with no injuries.	ENG 31	2	1

		10/19/2022 3:20:22 PM	324	Motor vehicle accident with no injuries.	Assistant Chief	1	1
						Total Responding 3	
Union Township	0000855						
		10/20/2022 12:03:37 AM	311	Medical assist, assist EMS crew	ENG 31	2	1
						Total Responding 2	
Union Township	0000856						
		10/20/2022 5:42:18 AM	743	Smoke detector activation, no fire - unintentional	ENG 31	2	1
						Total Responding 2	
Union Township	0000859						
		10/20/2022 8:23:09 PM	311	Medical assist, assist EMS crew	ENG 31	2	1
		10/20/2022 8:23:09 PM	311	Medical assist, assist EMS crew	C 31	1	1
						Total	

							Responding 3
Union Township	0000860						
		10/21/2022 11:34:18 AM	444	Power line down	ENG 31	2	1
		10/21/2022 11:34:18 AM	444	Power line down	Brush 31	1	1
						Total Responding 3	
Union Township	0000863						
		10/21/2022 11:41:32 PM	745	Alarm system activation, no fire - unintentional	ENG 31	3	1
						Total Responding 3	
Union Township	0000865						
		10/22/2022 10:39:12 AM	744	Detector activation, no fire - unintentional	ENG 31	2	1
						Total Responding 2	

Union Township	0000869						
		10/22/2022 6:03:45 PM	151	Outside rubbish, trash or waste fire	ENG 31	2	1
						Total Responding 2	
	Total Runs 13					Total Responding 39	

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All

Highlighted Yellow Indicates an Emergency Call



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees	DATE: October 4, 2022
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: 11/9/2022
ACTION REQUESTED: Approval to schedule the FY 2023 Budget Adoption Public Hearing for Tuesday, November 22, 2022, and to notice same in the Morning Sun as required by statute.	

Current Action Emergency

Funds Budgeted: If Yes Account #: _____ N/A

Finance Approval _____ *MDS*

BACKGROUND INFORMATION

Prior to adoption of the annual appropriation resolution, a public hearing must be held to provide an opportunity for the community to comment on the proposed budget. This public hearing also serves as the “truth in taxation” notice.

The notice that will appear in the paper will read as follows:

*“The Charter Township of Union Board of Trustees will hold a public hearing on the proposed budget for the fiscal year 2023 at the Township Hall located at 2010 S. Lincoln Rd., Mt. Pleasant, MI on November 22, 2022, at 7:00 pm. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.** A copy of the budget is available for public inspection at the Township Hall located at 2010 S. Lincoln Rd., Mt. Pleasant, MI 48858.”*

This notice will be published in the Sunday, November 13, 2022, edition of the Morning Sun as required by state statute.

SCOPE OF SERVICES

Publish a Public Notice in the Morning Sun regarding the scheduled Public Hearing to provide an opportunity to receive public comment on the proposed FY 2023 budget and to schedule the associated public hearing.

JUSTIFICATION

Scheduling, noticing, and holding a public hearing prior to adoption of the annual appropriations resolution is required by statute.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed by approving these Agreements (From Policy 1.0: Global Ends)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity , and social diversity
- Safety

- Health
- Natural environment
- Commerce

COSTS

The cost to publish the Public Notice in the Morning Sun is approximately \$400.00.

PROJECT TIME TABLE

The Public Hearing notice is scheduled to appear in the Morning Sun on Sunday, November 13, 2022, and the Public Hearing is scheduled for November 22, 2022.

RESOLUTION

It is hereby resolved that the FY 2023 Budget adoption public hearing will be held on Tuesday, November 22, 2022, at 7:00 pm at the Township Hall and that the administration is authorized to publish the notice in the Morning Sun as required by state statute. This public hearing also serves as the “truth in taxation” notice.

Resolved by _____ Seconded by _____

- Yes:
- No:
- Absent:

To: Mark Stuhldreher – Township Manager	DATE: 10-27-2022
FROM: Kim Smith – Public Works Coordinator	DATE FOR BOARD CONSIDERATION: 11-9-2022
ACTION REQUESTED: Approval of Metro Permit Application for Winn Telephone Company dba Winn Telecom.	

Current Action X Emergency _____

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A X

Finance Approval _____

BACKGROUND INFORMATION

In 2002 the Union Township Board of Trustees adopted Ordinance Number 2002-06, which regulates access to and the ongoing use of the Township’s public rights-of-ways by telecommunication providers for their telecommunication facilities. The ordinance is in compliance with the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (Act No. 48 of 2002).

On October 18, 2022, Winn Telephone Company dba Winn Telecom submitted a completed Metro Permit Application for the use of the Township right-of-way in accordance with the Metro Act and Township Ordinance.

SCOPE OF SERVICES

Transfer of ownership of existing telecommunications network formerly owned by McLeod USA to Winn Telephone Company dba Winn Telecom. Applicant will provide basic local exchange, long distance, and exchange access services in part using copper and fiber optic facilities located in right of way.

JUSTIFICATION

The application has been reviewed and meets the requirements of Township Ordinance 2002-06 and Public Act 48.

PROJECT IMPROVEMENTS

Which of the six (6) Board Goals does this request meet?

- 1. Community well-being and common good
- 2. Commerce

COSTS

NA

PROJECT TIME TABLE

NA - existing telecommunications network

RESOLUTION

Approval of Metro Permit Application for Winn Telephone Company dba Winn Telecom.

Resolved by _____ Seconded by _____

Yes:
No:
Absent:



**METRO Act Permit Application Form
Revised February 2, 2015**

Charter Township of Union

**APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS
UNDER
METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT
2002 PA 48
MCL SECTIONS 484.3101 TO 484.3120**

BY

**WINN TELEPHONE COMPANY dba
WINN TELECOM
("APPLICANT")**

Unfamiliar with METRO Act?--Assistance: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

Where to File: Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at **Charter Township of Union, 2010 S. Lincoln Rd., Mt. Pleasant, MI 48858.**

Charter Township of Union

APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS

By
Winn Telephone Co. dba Winn Telecom
("APPLICANT")

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

1 GENERAL INFORMATION:

1.1 Date: July 1, 2022

1.2 Applicant's legal name: Winn Telephone Co. dba Winn Telecom
Mailing Address: 402 N. Mission Street, Suite 1
Mount Pleasant, MI 48858

Telephone Number: (989) 779-9800
Fax Number: (989) 779-9805
Corporate website: www.winntel.com

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Montie Smith, Engineering Technician (contact regarding this application)
Mailing Address: 402 N. Mission Street, Suite 1
Mount Pleasant, MI 48858
Telephone Number: (989) 953-9886

Fax Number: (989) 779-9805
E-mail Address: msmith@winntel.com

1.3 Type of Entity: (Check one of the following)

- Corporation
 General Partnership
 Limited Partnership
 Limited Liability Company
 Individual
 Other, please describe: _____

1.4 Assumed name for doing business, if any: **Winn Telecom**

1.5 Description of Entity:

Winn Telephone dba Winn Telecom Winn Telephone is an Independent Local Exchange (ILEC) that has been in business since 1908. In 2000, Winn Telecom was formed as a Competitive Access Local Exchange. Winn offers facility based phone and internet via fiber and copper.

Winn Telecom operates as an Independent Local Exchange (ILEC) and a Competitive Local Exchange Carrier (CLEC)

1.5.1 Jurisdiction of incorporation/formation; -- **ILEC—the Winn Exchange CLEC—State of Michigan**

1.5.2 Date of incorporation/formation;--**March 16, 1916**

1.5.3 If a subsidiary, name of ultimate parent company;--**Winn Communications**

1.1.1 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities).

**Chairman of the Board/President – Ward Forquer
Vice Chair - Tom Sandbrook
Secretary - Gordon Curtiss
Treasurer – Don Judge
General Manager/CEO – Mark Graf**

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information. See **Attached Exhibit A.**

1.7 Is Applicant aware of any present or potential conflicts of interest between

Applicant and Municipality? If yes, describe: **None.**

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes No

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes No

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

Winn Telecom holds both ILEC and CLEC Licenses with the State of Michigan.

2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

See attached Exhibit B.

2.2 Describe in plain English how Municipality should describe to the public the

telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

Applicant will provide basic local exchange, long distance, and exchange access services in part using copper and fiber optic facilities located in right of way.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

See attached Exhibit C.

2.4 Please provide an anticipated or actual construction schedule.

Facilities constructed and in existence as of July 1, 2022.

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways.

Applicant (Winn Telephone Company dba Winn Telecom).

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant.

Applicant via Montie Smith, Engineering Technician; msmith@winntel.com; (989) 953-9886.

3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

3.1 Address of Applicant's nearest local office;
402 N. Mission Street, Suite 1, Mount Pleasant, MI 48858

3.2 Location of all records and engineering drawings, if not at local office;

See response to 3.1.

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact

person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

Montie Smith, Engineering Technician

msmith@winntel.com

(989) 953-9886

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

See attached Exhibit D.

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

Mid-Michigan Underground, 1699 Hubbardston Rd., Pewamo, MI


4 CERTIFICATION:

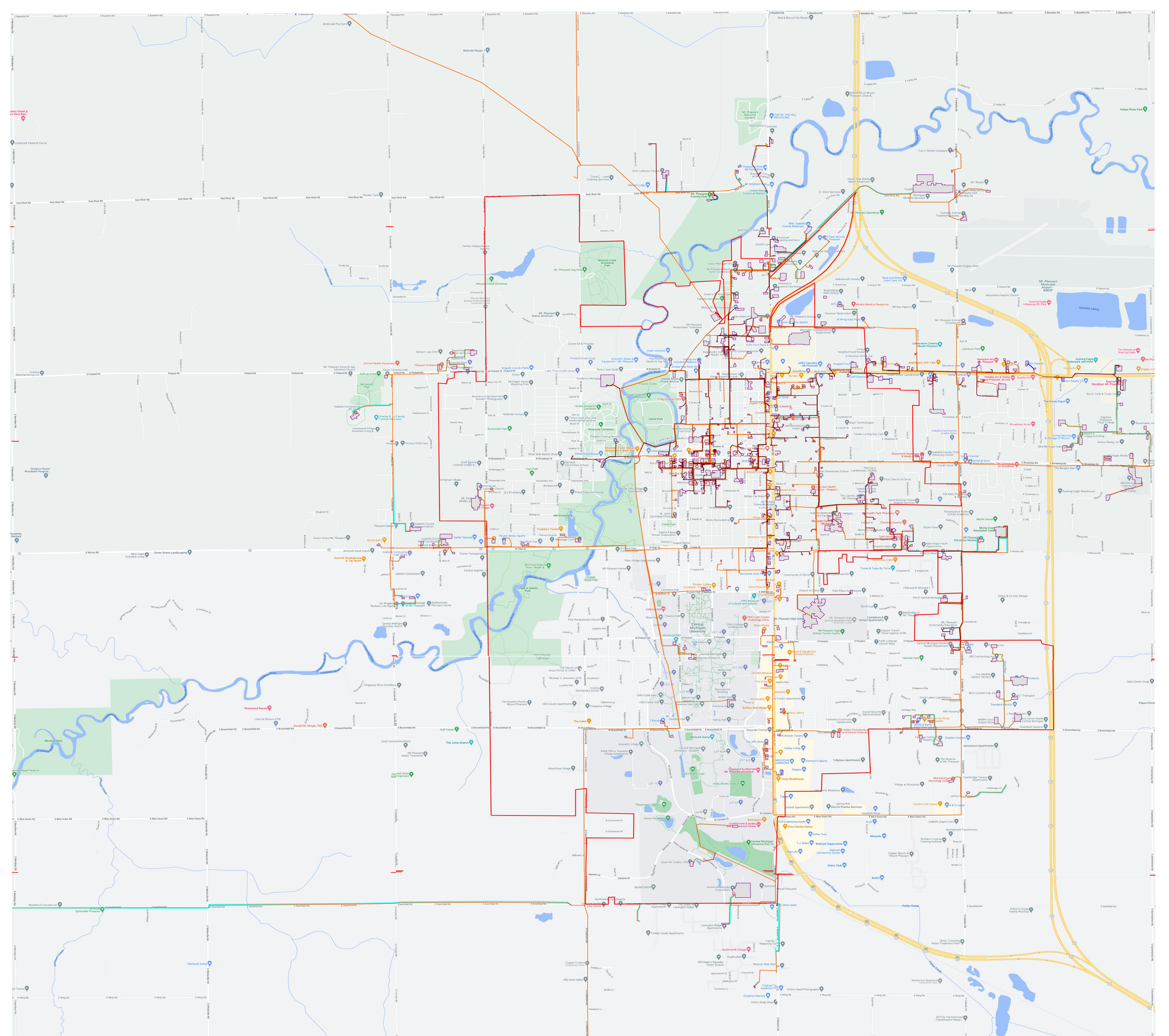
All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

NAME OF ENTITY ("APPLICANT")

Winn Telephone Co. dba Winn Telecom

Dated: 9-6-22

By: 
Montie Smith
Engineering Technician



Union charter township, Isabella County, Michigan

- Aerial Fiber
- Buried Fiber
- Aerial Copper
- Buried Copper





REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees	DATE: November 2, 2022
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: 11/09/2022
ACTION REQUESTED: Consider approval of an amendment to Policy Governance 4.3.3	

Current Action Emergency

Funds Budgeted: If Yes Account # _____ No N/A

Finance Approval _____ *MDS* _____

BACKGROUND INFORMATION

At the October 26, 2022, board of trustee meeting, the Board reviewed compliance with Policy Governance 4.3. During that discussion it was suggested that sub policy 4.3.3 be amended to clarify that the Township Manager’s authority pertained only to the operations of the Township.

The existing policy wording states as follows:

4.3.3 As long as the Township Manager uses any reasonable interpretation of the board’s Ends and Executive Limitations policies, the Township Manager is authorized to establish, consistent with Board established policies, all further policies, make all decisions, take all actions, establish all practices, and develop all activities.

To effectuate the changes suggested at the Board meeting, Policy 4.3.3 is recommended to be changed as follows (changes reflected in blue and underlined):

4.3.3 As long as the Township Manager uses any reasonable interpretation of the board’s Ends and Executive Limitations policies, the Township Manager is authorized to establish, consistent with Board established policies, all further policies, make all decisions, take all actions, establish all practices, and develop all activities pertaining to the administration of the Township.

SCOPE OF SERVICES

Not applicable

JUSTIFICATION

Changing the wording of the policy will provide additional clarity to the scope of the Manager’s authority.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in this review (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity, and social diversity
- Safety
- Health

- Natural environment
- Commerce

COSTS

Not applicable

PROJECT TIME TABLE

If approved, the changes will be made to the Governance Policy document as soon as practical after which the document will be distributed throughout the organization.

RESOLUTION

Be it resolved that Policy Governance 4.3.3 shall be amended to read: “As long as the Township Manager uses any reasonable interpretation of the board’s Ends and Executive Limitations policies, the Township Manager is authorized to establish, consistent with Board established policies, all further policies, make all decisions, take all actions, establish all practices, and develop all activities pertaining to the administration of the Township.”

To: Mark Stuhldreher - Township Manager	DATE: November 1, 2022
FROM: Kim Smith – Public Service Director	DATE FOR BOARD CONSIDERATION: November 9, 2022
ACTION REQUESTED: To conduct a Second Reading for and adopt the proposed Cross Connection Ordinance Update Number 2022-06.	

Current Action Emergency Funds Budgeted: If yes Account # No N/A

Finance Approval _____

BACKGROUND INFORMATION

The State of Michigan Cross Connection Rules were adopted initially as part of Public Act 1913, Act 98 of 1972 and then later adopted into the Michigan Safe Drinking Water Act, Public Act 1976, Act 399, in 1976. Under this legislation Public Water Supplies are required to establish an effective Cross Connection Control Program in order to safe guard the public from the possibility of contamination of the water distribution system through cross piping containing contaminants or potential contaminants. The Cross Connection Rules apply to all commercial, and residential customers.

The Charter Township of Union Water Department operates a Cross Connection Inspection program. The program began in 1995 and consisted of the notification, inspection, re-inspection, records maintenance and management, and State of Michigan reporting. The program is governed by the State of Michigan Rules and Township Ordinances. The Township's Water Service, Use and Rate Ordinance 1987-9 adopted the State of Michigan Water Supply Cross Connection Rules and language making it unlawful for any person to make or maintain any cross-connection between the Township Water System and a private water supply or other water supply. Ordinance 1987-9 was updated in 1993 with the adoption of Ordinance 1993-12. The updated ordinance provided a revised definition of a "Cross Connection" and additional language further defining the Township's Cross Connection Program.

In 2020 The Public Services Department evaluated the most effective method of continuing the Cross Connection Program and expanding the program to our residential customers. It was determined that additional staff and supporting resources were needed. The evaluation ascertained for a system of our size seeking the services of a professional firm who specialize in Cross Connection Programs would be more beneficial from an operational and financial perspective. In 2020 Union Township approved a contract with Hydro Corp to assist with the Township's Cross Connection Program.

The Scope of Services outlined in the contract with Hydro Corp includes review of the Township's Cross-Connection Control Plan and Ordinances as required by the State of Michigan, Department of Environment, Great Lakes and Energy (EGLE). The plan must include code adaptation, ordinance references, program intent, standard operational procedures, all program and notice documentation, reporting procedures (including daily, monthly, and annually), backflow prevention devices including detailed installation schematics, piping identification, and preference standards.

The Township's Cross Connection Ordinance language has been reviewed and the following changes to the existing language have been identified:

- Update state department name in sections 7.02 and 7.03 to Michigan Department of Environment, Great Lakes and Energy.

- Change section 112.707 to 112.708. (This was done to add new section for testing)
- Added new section 112.707 (Testing)

Once the Ordinance update has been approved the Cross Connection Plan will be updated to include the ordinance changes. The plan will then be provided to EGLE for their review and approval.

SCOPE OF SERVICES

Second Reading and Adoption of updated Cross Connection Ordinance Number 2022-06.

JUSTIFICATION

Adoption of the updated Cross Connection Ordinance is necessary to reaffirm the Township’s commitment to enforcing the State of Michigan Cross Connection Rules and to make necessary updates to the Township’s water related regulations.

PROJECT IMPROVEMENTS

Board of Trustees goals addressed by this Ordinance (From Policy 1.0: Global End).

1. Community well-being and common good
2. Safety
3. Health

COSTS

NA

PROJECT TIME TABLE

After a Second Reading and adoption by the Board of Trustees, the Ordinance would take effect on the day immediately following publication of the required notice of adoption.

RESOLUTION

To conduct a Second Reading for and adopt the proposed Cross Connection Ordinance Update Number 2022-06.

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

**Charter Township of Union
Isabella County, Michigan
Ordinance Number 2022 – 06**

An ordinance to amend Article VII of the Charter Township of Union Water Service, Use and Rate Ordinance, Ordinance No. 1987-9, as amended, to update references to the Michigan Department of Environment, Great Lakes and Energy, to regulate the testing of backflow prevention devices, and to provide for severability, an effective date and repeal of prior conflicting ordinances.

THE CHARTER TOWNSHIP OF UNION HEREBY ORDAINS:

ARTICLE I - AMENDMENTS

Section 1.01

Article VII, Sections 7.02 and 7.03 of the Charter Township of Union Water Service, Use and Rate Ordinance, Ordinance No. 1987-9, as amended, are hereby amended to eliminate all references to the Michigan Department of Public Health and replace such references with the “Michigan Department of Environment, Great Lakes, and Energy.”

Section 1.02

Article VII of the Charter Township of Union Water Service, Use and Rate Ordinance, Ordinance No. 1987-9, as amended, is hereby amended to add the following as Section 7.08:

“All testable backflow prevention assemblies shall be tested initially upon installation, relocation and/or repair to be sure that the assembly is working properly. Subsequent testing of assemblies shall be on an annual basis or as required by the Township and in accordance with Michigan Department of Environment, Great Lakes and Energy requirements. Only individuals that hold an active ASSE 5110 tester’s certification shall be qualified to perform such testing. That individual(s) shall certify the results of his/her testing.”

ARTICLE II - TITLE

This Ordinance shall be known and cited as the Charter Township of Union Ordinance Number 2022-___, “Ordinance Amending the Cross Connection Provisions of the Water Service, Use and Rate Ordinance, Ordinance No. 1987-9.”

ARTICLE III – SEVERABILITY

In the event any one or more sections, provisions, phrases, or words of this Ordinance shall be found to be invalid by a court of competent jurisdiction, such holding shall not affect the validity or the enforceability of the remaining sections, provisions, phrases, or words of this Ordinance.

ARTICLE IV – EFFECTIVE DATE AND REPEAL

This Ordinance shall take effect the day immediately following publication. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

CERTIFICATION OF ADOPTION AND PUBLICATION OF TOWNSHIP ORDINANCE

I, Lisa Cody, the duly elected Clerk of the Charter Township of Union, Isabella County, Michigan, hereby certify that the foregoing Ordinance was adopted at a meeting of the Charter Township of Union Board of Trustees on the _____ day of _____, 2022, at which the following named members of the Charter Township of Union Board of Trustees were present and voted in person as follows:

(a) Voting in favor of the Ordinance:

(b) Voting against adoption of the Ordinance:

I further certify that this Ordinance was published in _____, a newspaper of general circulation within the Charter Township of Union on the _____ day of _____, 2022 and that proof of same is filed in the Charter Township of Union Ordinance Book.

Certification Date: _____, 2022

Lisa Cody, Clerk

ARTICLE VII

112.700 - CROSS CONNECTIONS

112.701 - [Private water systems.]

Sec. 7.01. It shall be unlawful for any person to make or maintain any cross connection between the Township Water System and a private water supply or other water supply system. No person shall install or maintain a private well in the Township on property served by the Township Water System without first receiving a permit. Such permit shall be issued only if the Township determines that there is no possibility of introducing contaminated water, water of questionable quality, waste, or other contaminants into the Township Water System.

(Ord. No. 1993-12, 11-10-93)

112.702 - [State rules adopted by reference.]

Sec. 7.02. The Township adopts by reference the Water Supply Cross Connection Rules of the Michigan Department of Public Health Environment, Great Lakes and Energy, being R 325.11401 to R 325.11407 of the Michigan Administrative Codes and a subsequent amendment thereto.

(Ord. No. 1993-12, 11-10-93)

112.703 - [Inspections.]

Sec. 7.03. It shall be the duty of the Township Water Department, or its designee, to make inspections of all property served by the Township Water Supply System where a cross connection with the Township Water Supply System is deemed possible. The frequency of inspections and reinspections based on potential health hazards involved shall be as established by Union Township and as approved by the Michigan Department of Public Health Environment, Great Lakes and Energy.

(Ord. No. 1993-12, 11-10-93)

112.704 - [Right of access.]

Sec. 7.04. The representative of the Township Water Department shall have the right to enter at any reasonable time any properties served by a connection to the Township Water System for the purpose of inspecting the piping system or systems thereof for cross connections. On request, the owner, lessees or occupants of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property. The refusal of such information or refusal of access when requested shall be deemed evidence of the presence of a cross connection.

(Ord. No. 1993-12, 11-10-93)

112.705 - [Disconnection for violations.]

Sec. 7.05. The Union Township Water Department is authorized and directed to discontinue water service after reasonable notice to any property wherein any connection in violation of this Ordinance exists and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the Township Water System. Water service to such property shall not be restored until the cross connection(s) has been eliminated in compliance with the provisions of this Ordinance.

(Ord. No. 1993-12, 11-10-93)

112.706 - [Protection of water supply.]

Sec. 7.06. That [sic] the potable water supply made available on the property served by the Township Water System shall be protected from possible contamination as specified by the Ordinance and by the State and Local Plumbing Codes. Any water outlet which could be used for potable or domestic purposes and which is not supplied by the potable system must be labeled in a conspicuous manner as "WATER UNSAFE FOR DRINKING."

(Ord. No. 1993-12, 11-10-93)

112.707 - [Testing.]

Sec. 7.07. That all testable backflow prevention assemblies shall be tested initially upon installation, relocation and/or repair to be sure that the assembly is working properly. Subsequent testing of assemblies shall be on an annual basis or as required by the Township and in accordance with Michigan Department of Environment, Great Lakes and Energy requirements. Only individuals that hold an active ASSE 5110 tester's certification shall be qualified to perform such testing. That individual(s) shall certify the results of his/her testing.

112.70~~7~~⁸ - [Ordinance supplemental to other plumbing codes.]

Sec. 7.0~~7~~⁸. This Ordinance shall not supersede the State Plumbing Code and/or Local Plumbing Ordinance, but is supplementary thereto.

**NOTICE: Charter Township of Union, Isabella County, Michigan
ORDINANCE NO. 2022-06**

Notice of Publication by Posting a Summary of the Proposed
Water Service, Use and Rate Ordinance

SUMMARY: An ordinance to amend Article VII of the Charter Township of Union Water Service, Use and Rate Ordinance, Ordinance No. 1987-9, as amended, to update references to the Michigan Department of Environment, Great Lakes and Energy, to regulate the testing of backflow prevention devices, and to provide for severability, an effective date and repeal of prior conflicting ordinances.

ARTICLE I – SECTION 1.01 (AMENDMENTS) eliminates all references to the Michigan Department of Public Health and replace such references with the “Michigan Department of Environment, Great Lakes, and Energy”.

ARTICLE I – SECTION 1.02 (AMENDMENTS) adds language to the ordinance which establishes testing frequency, testing procedures, and individuals who can perform such testing.

ARTICLE II – (TITLE) establishes the title of the ordinance.

ARTICLE III – (SEVERABILITY) establishes the validity and enforceability of the ordinance.

ARTICLE IV – (EFFECTIVE DATE AND REPEAL) establishes the effective date of the ordinance, based on adoption and publication requirements.

Notice is hereby given that the First Reading of the proposed Water Service, Use and Rate Ordinance, Ordinance number 2022-06, as amended was held during the October 26, 2022 regular meeting of the Charter Township of Union Board of Trustees held in the Township Hall Board Room at 2010 South Lincoln Road, Mount Pleasant, Michigan 48858.

The ordinance will be considered for a second reading and adoption at the regular Charter Township of Union Board of Trustees meeting on Wednesday, November 9, 2022 at 7:00 p.m., which will also be held in the Township Hall Board Room at 2010 South Lincoln Road, Mount Pleasant, Michigan 48858. Comments concerning this Ordinance may be made in writing or in person to the Township Board at this address.

A true copy of the proposed ordinance may be inspected or obtained upon request during business hours at the Charter Township of Union office, 2010 South Lincoln Road, Mount Pleasant, MI 48858, or on the Township’s website under Announcements at <http://www.uniontownshipmi.com/>.

Publication of the ordinance was made by this notice and posting of the true copy of the proposed ordinance at the Charter Township of Union office and on the Township’s website pursuant to the requirements of Public Act 359 of 1947, the Charter Township Act (MCL 42.1 *et seq.*).

Lisa Cody, Township Clerk

Bryan Mielke, Township Supervisor

Morning Sun: *Please publish in a display ad in 8 pt. type, on October 30, 2022.
Please send one affidavit of publication.*

MICHIGAN GROUP

Account: **531226**
 Name: **Sherrie Teall**
 Company: **UNION TOWNSHIP**

Address: **2010 S Lincoln
 Mount Pleasant, MI 48858**

Telephone: **(989) 772-4600**
 Fax: **(000) 000-0000**
 Description: **NOTICE: Charter Township of Union, I**

Date: **10/28/22**
 Start Date: **10/30/22** Stop Date: **10/30/22**
 Class: **1201 - Legal Notices**
 Ad ID: **2395917**
 Ad Taker: **CRCSTIMMEL**
 Sales Person: **Celeste Stimmel (200309)**
 Words: **399**
 Lines: **47**
 Agate Lines: **150**
 Depth: **5.5**
 Inserts: **2**
 Blind Box:
 PO Number:

Ad sample

**NOTICE: Charter Township of Union, Isabella County, Michigan
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Lisa Cody, Township Clerk
 Bryan Mielke, Township Supervisor

Total: **\$329.77**
 Paid Amount: **\$0.00**
 Amount Due: **\$329.77**

Publication
Morning Sun, morningstarpublishing.com

UNION TOWNSHIP
 Dept Approved KE Date 10/28/22
 Office: 591-536-9000
 Clerk Approval _____ Date _____
 JE CHZ

We Appreciate Your Business!
 Thank You Sherrie Teall!

CONTACT US: Macomb Daily: (866) 288-2989 Daily Tribune: (866) 288-2989 Oakland Press: (877) 271-1272
 Heritage: (877) 332-1898 Morning Star: (877) 483-3450 Voice: (877) 463-9893



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees **DATE:** October 31, 2022
FROM: Mark Stuhldreher, Township Manager **DATE FOR BOARD CONSIDERATION:** 11/9/2022
ACTION REQUESTED: Consider approval of the attached resolution opting out of the employer health care benefit plan contribution limits as allowed under State of Michigan Public Act 152 (Publicly Funded Health Insurance Contribution Act) for the benefit year of 2023. Requires a *two thirds vote* of the governing body.

Current Action Emergency

Funds Budgeted: If Yes Account # _____ No N/A

Finance Approval _____ *MDS* _____

BACKGROUND INFORMATION

Under Public Act 152, the State of Michigan requires government employers to establish employer/employee cost sharing standards for medical plan benefits provided to employees. There are three alternatives available to employers under the Act:

1. The employer’s cost share of a health care benefit plan must be cost competitive with the state preferred provider plan on a per-employee basis, otherwise known as “hard-caps”
2. Via a *majority vote* of the governing body, the employer can declare that the employer’s share of health care benefit plan expenses will not exceed 80% of total plan costs, otherwise known as the “80/20” rule
3. The local unit of government can “opt out” of the cost share requirements by *two thirds vote* of the governing body

The election of option 2 or 3 must be made on an annual basis. *Consistent with past Board action, the administration recommends option 3.*

The Township has historically recognized, in its role as steward for the public funds entrusted to it, that it must efficiently manage limited resources. Toward that end, the Township, in collaboration with the union and nonunion employees, agreed to a 94/6 percent cost share of health care plan expenses effective with plan years 2018 and 2019, a 92/8 cost share for plan year 2020 a 91/9 cost share for plan year 2021 and a 90/10 cost share for plan year 2022. Prior to the 2018 plan year, 100% of the health plan expenses were paid by the employer.

It is the intent of all parties to continue the collaboration by exploring cost sharing strategies with the shared goal of efficiently managing the limited resources. The next opportunity to explore this issue with the bargaining units will be via collective bargaining when negotiating a new agreement as the current agreement expires 12/31/2022.

SCOPE OF SERVICES

Not applicable

JUSTIFICATION

Since the employer expenses are likely to exceed those allowed under either the “hard cap” or “80/20” rule for plan year 2022, approval of the Resolution will enable the Township to be compliant with PA 152 and therefore avoid any reductions in state shared revenues that may be imposed under the Act.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in this review (From Policy 1.0: Global End)

- Community well-being and common good

COSTS

Not applicable

PROJECT TIME TABLE

If approved, the Resolution will be effective for the plan year starting January 1, 2023 and concluding December 31, 2023.

RESOLUTION

See attached

Resolved by _____ Seconded by _____

Date Signed: _____

Yes:

No:

Absent:

CHARTER TOWNSHIP OF UNION
A RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN
2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT FOR
THE PERIOD FROM JANUARY 1, 2023, TO DECEMBER 31, 2023

At a meeting of the Township Board of the Charter Township of Union, Isabella County, Michigan, held at 2010 South Lincoln Road, Mt. Pleasant, MI 48858 on the 9th day of November 2022:

Present:

Absent:

The following resolution was offered by _____ and supported by _____

WHEREAS, on September 27, 2011 the Publicly Funded Health Insurance Contribution Act, Act No. 152 of the Public Acts of Michigan of 2011 (“Act 152”), became effective in the State of Michigan; and

WHEREAS, Act 152 establishes standards and a process with respect to medical benefit plans offered by public employers; and

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

1. Section 3 - “Hard Caps” Option - limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
2. Section 4 - “80%/20%” Option - limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
3. Section 8 - “Exemption” Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Charter Township of Union has historically recognized, in its role as steward for the public funds entrusted to it, that it must efficiently manage those limited resources; and

WHEREAS, the Charter Township of Union, with the collaboration of the Township bargaining and non-bargaining employees, agreed to share in the cost of health care insurance; and

WHEREAS, the Charter Township of Union believes that, as the elected representatives for the Township and answerable directly to the Township’s voters, it is best positioned to determine what benefits (including medical benefits) ought to be offered to recruit and retain the best Township employees at the lowest overall costs.

NOW THEREFORE, BE IT RESOLVED that: The Board of Trustees of the Charter Township of Union elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption Option for the medical benefit plan coverage year January 1, 2023, through December 31, 2023.

ADOPTED:

AYES:

NAYS:

ABSENT:

I hereby certify that the foregoing constitutes a true and complete copy of the Resolution adopted by the Board of Trustees of the Charter Township of Union, County of Isabella, Michigan, at a regular meeting held on November 9, 2022.

Lisa Cody, Clerk